



Government of Pakistan
NATIONAL INFORMATION TECHNOLOGY BOARD



No. NITB-4(90)/2021

Islamabad, 4th June, 2025

MINUTES OF PRE-BID MEETING
(DATED 04.06.2025)

A Pre-Bid meeting of the Purchase Committee (non-dev-ii) was held on 04-06-2025 at 11:30 am in the committee room, under the chairmanship of Mr. Mohammad Imran Hyder, Director General (Admin), in attendance of the followings (Annex-A):

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|---|-------------------|
| i. Mr. Ahtisham Masood, Director, (Infra & Clouds), | Member |
| ii. Mr. Muhammad Aslam Lashari, Director (F&A), | Member |
| iii. Mr.Sarmad Sohail, Director (IT & CS), | Co-Opted Member |
| iv. Mr.Shahbaz Malik (Legal Expert) | Amicus Curiae |
| v. Ms. Hina Babar, (Program Coordinator) | For admin support |

2. **Agenda**

Agenda of the meeting was to respond queries of prospective bidders (if any) regarding the published RFP i.e. **“Independent Validation and Audit of Online Portal & Complete Process/Procedure for the Agricultural Training of 1,000 Professionals in China”**.

3. The following prospective bidders attended the meeting:

- i. Mr. Zain-ul-Abideen, Assistant Manager, M/s. Cyber Vision
- ii. Mr. Imtiaz Khan, CEO, M/s. Awami Systems Technologies Pvt Ltd
- iii. Dr. Qurban Ali, Consultant, M/s. Awami Systems Technologies Pvt Ltd
- iv. Mr. Muhammad Usman, Project Director, M/s. Awami Systems Technologies Pvt Ltd
- v. Mr. Shahbaz Gul, COO, Solochoices Pvt Ltd

4. **Discussions:**

Meeting was started with verse of holy Quran along with a welcome note by Director General (Admin) and open the forum for discussion on the agenda. Following questions were raised by the respective bidders.



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Sr.#	Query	Response to Query
1	A query was raised whether the training against said scheme will be conducted batch-wise or using another specified method, depending on the specific structure planned for this program.	Vendors were informed that batchwise training will be conducted which is led by MNFSR.
2	A query was raised about the total number of participants expected to attend this training	The bidders were advised that approximately it will be 1000 candidates.
3	Discussion was carried around the candidate's selection procedure including the overall procedure of reaching destination of the training venue.	This was briefed to bidders that the feedback shared by qualified bidder after detailed evaluation of whole process as per RFP scope will be considered a bench mark and remaining batches will be evaluated accordingly.
4	Query was raised concerning the revision of TOR's after selection of advantageous bidder.	Vendors were advised that there might be a possibility of revision of TOR's but in case of mutually agreed terms only and same will be reflected in contract if required.
5	Query was raised concerning the types of training and process timelines for the training.	It was advised that there will be two types of trainings i.e. three and six months respective trainings against specific sectors which are already finalized by MNFSR after consultation of all stakeholders.
6	A question was raised concerning the duration of bidder engagement, particularly whether their involvement would be extended if the training schedule be prolonged	It was communicated to the vendors that their engagement may be extended in the event of delays in the execution of trainings by MNFSR. However, it was further clarified that such extensions would not impact the initial requirement, as the report for Batch 01 must still be submitted within the timeframe specified in the RFP. For the remaining batches, the already shared evaluation criteria will be used to assess performance, and this process is expected to take a limited amount of time. Vendors were advised to inform their engaged experts accordingly.
7	Vendors requested for extension of technical opening timelines.	Timeline will be followed as outlined in RFP.
8	Query was raised regarding the coordination with stakeholders.	It was briefed that every stakeholder will nominate PoC for replying all queries. In case of non-compliance or hurdles in receiving desire information, successful bidder will intimate NITB and NITB will take up matter with higher Ops for immediate resolution of same.
9	The meeting ended with a vote of thanks.	



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(Absent)

(Ahtisham Masood)
Director (Infra & CS) / Member

(Muhammad Aslam Lashari)
Director (F&A) / Member

(Sarmad Sohail)
Director (IT & CS) / Member

(Mohammad Imran Hyder)
Director General (Admin)
Chairman